



DEPARTMENT OF SOCIAL SERVICES
DIVISION OF MEDICAL SERVICES
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April 23, 2020

ATTENTION: South Dakota Medicaid Providers

FROM: South Dakota Medicaid

RE: COVID-19 Out of State Transfer Prior Authorization Process

In response to COVID-19 South Dakota Medicaid is implementing temporary changes to out of state prior authorization process for out of state transfers required due to a COVID-19 surge situation. These temporary changes are effective until the end of the COVID-19 Public Health Emergency. Transfers not related to a COVID-19 surge should continue to follow the normal prior authorization process.

Acute Hospital

No authorization is needed for transfers to South Dakota hospitals, Bismarck North Dakota, or hospitals within 50 miles of the South Dakota border. A specific list of those exempt counties and zip codes is available.

For transfers beyond the exempted locations above, an authorization can be granted in an expedited manner for patients requiring an out of state transfer due to a COVID-19 surge situation. **Expedited authorization requests that contain the needed information will be completed within 2 business days of receipt of the authorization request.**

To receive an expedited prior authorization determination:

- Submit the [Out of State Prior Authorization Request Form](#) and relevant medical records to DSSMedicaidPA@state.sd.us and copy Nicole.bartel@state.sd.us
- The subject of the email must be **“Urgent COVID transfer to (the location/facility)”**
- Medical Services Nurse Consultants will generate authorization numbers and email those back to the listed contact on the request form. Those prior authorization numbers must be shared with the accepting facility for their billing. The transferring hospital is responsible for sharing the prior authorization information with the accepting facility.
- Any question about status, the process, or extensions may be emailed to DSSMedicaidPA@state.sd.us

The Department of Social Services does not exclude, deny benefits to, or otherwise discriminate against any person on the basis of actual or perceived race, color, religion, national origin, sex, age, gender identity, sexual orientation or disability in admission or access to, or treatment or employment in its programs, activities, or services. For more information about this policy or to file a Discrimination Complaint you may contact: Discrimination Coordinator, Director of DSS Division of Legal Services, 700 Governor's Drive, Pierre SD 57501, 605-773-3305.

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-305-9673 (TTY: 711).

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-800-305-9673 (TTY: 711).

- Accepting providers must either be enrolled or willing to enroll with SD Medicaid to receive payment.

Communication of bed availability and plans for transfers is also an important part of this process to ensure that South Dakota Medicaid can make an expedited determination without needing to request any additional information. This information should be emailed, weekly or as often as is seen fit by your facility, to ensure South Dakota Medicaid understands the underlying rationale for these transfers.

Out of State Swingbed and Nursing Facility Placement Process due to COVID-19

No prior authorization from SD Medicaid is needed for hospital discharge to swingbed and nursing facilities located within South Dakota's border. Providers should follow regular discharge processes, including the Preadmission Screening and Resident Review (PASRR) process, to these facilities and prioritize placements with in-state facilities.

Authorization is needed for placements to facilities located outside South Dakota from the Department of Human Services Division of Long Term Services and Supports. Providers seeking a placement to an out-of-state facility should contact Michelle Hudecek Michelle.Hudecek@state.sd.us. Providers should demonstrate the rationale for the out of state placement; out of state providers must agree to enroll in South Dakota Medicaid in order for the stay to be reimbursed. **Expedited authorization requests that contain the needed information will be completed within 2 business days.**

Hospital Diversion

South Dakota Medicaid does not prior authorize emergent hospital diversions.

Thank you,

South Dakota Medicaid

Exempt Counties and Zip Codes

ZIP	STATE	COUNTY
51001	IA	Plymouth
51003	IA	Sioux
51004	IA	Woodbury
51007	IA	Woodbury
51008	IA	Plymouth
51011	IA	Sioux
51015	IA	Woodbury
51016	IA	Woodbury
51017	IA	Plymouth
51018	IA	Woodbury
51019	IA	Woodbury
51022	IA	Sioux
51023	IA	Sioux
51024	IA	Plymouth
51026	IA	Woodbury
51027	IA	Sioux
51028	IA	Plymouth
51030	IA	Woodbury
51031	IA	Plymouth
51036	IA	Sioux
51038	IA	Plymouth
51039	IA	Woodbury
51041	IA	Sioux
51044	IA	Woodbury
51045	IA	Plymouth
51048	IA	Woodbury
51050	IA	Plymouth
51052	IA	Woodbury
51024	IA	Woodbury
51055	IA	Woodbury
51056	IA	Woodbury
51057	IA	Plymouth
51062	IA	Plymouth
51101	IA	Woodbury
51102	IA	Woodbury
51103	IA	Woodbury
51104	IA	Woodbury
51105	IA	Woodbury
51106	IA	Woodbury
51108	IA	Woodbury

ZIP	STATE	COUNTY
51109	IA	Woodbury
51111	IA	Woodbury
51201	IA	Sheldon
51230	IA	Lyon
51234	IA	Sioux
51235	IA	Lyon
51237	IA	Lyon
51238	IA	Sioux
51239	IA	Sioux
51240	IA	Lyon
51241	IA	Lyon
51242	IA	Lyon
51243	IA	Lyon
51244	IA	Sioux
51246	IA	Lyon
51247	IA	Sioux
51250	IA	Sioux
56110	MN	Adrian
56113	MN	Lincoln
56116	MN	Rock
56128	MN	Pipestone
56134	MN	Rock
56136	MN	Lincoln
56138	MN	Rock
56139	MN	Pipestone
56140	MN	Pipestone
56142	MN	Lincoln
56144	MN	Pipestone
56146	MN	Rock
56147	MN	Rock
56149	MN	Lincoln
56156	MN	Rock
56158	MN	Rock
56164	MN	Pipestone
56170	MN	Pipestone
56173	MN	Rock
56177	MN	Pipestone
56178	MN	Lincoln
56186	MN	Pipestone
56187	MN	Worthington

ZIP	STATE	COUNTY
56210	MN	Big Stone
56211	MN	Big Stone
56212	MN	Lac Qui Parle
56218	MN	Lac Qui Parle
56219	MN	Traverse
56220	MN	Yellow Medicine
56223	MN	Yellow Medicine
56225	MN	Big Stone
56227	MN	Big Stone
56232	MN	Lac Qui Parle
56236	MN	Traverse
56237	MN	Yellow Medicine
56240	MN	Big Stone
56241	MN	Yellow Medicine
56245	MN	Yellow Medicine
56256	MN	Lac Qui Parle
56257	MN	Lac Qui Parle
56258	MN	Marshall
56272	MN	Lac Qui Parle
56276	MN	Big Stone
56278	MN	Big Stone
56280	MN	Yellow Medicine
56296	MN	Traverse
56297	MN	Yellow Medicine
56520	MN	Wilkin
56522	MN	Wilkin
56543	MN	Wilkin
56553	MN	Wilkin
56565	MN	Wilkin
56579	MN	Wilkin
56583	MN	Traverse
56594	MN	Wilkin
57187	MN	Worthington
57274	MN	Day
57317	MN	Gregory

Exempt Counties and Zip Codes

ZIP	STATE	COUNTY
58001	ND	Richland
58008	ND	Richland
58013	ND	Sargent
58015	ND	Richland
58017	ND	Sargent
58018	ND	Richland
58030	ND	Richland
58032	ND	Sargent
58039	ND	Richland
58040	ND	Sargent
58041	ND	Richland
58043	ND	Sargent
58053	ND	Richland
58054	ND	Ransom
58058	ND	Richland
58060	ND	Sargent
58061	ND	Richland
58067	ND	Sargent
58069	ND	Sargent
58074	ND	Richland
58075	ND	Richland
58076	ND	Richland
58077	ND	Richland
58081	ND	Richland
58413	ND	McIntosh
58436	ND	Dickey
58439	ND	Dickey
58441	ND	Dickey
58458	ND	Lamoure
58460	ND	McIntosh
58474	ND	Dickey
58489	ND	McIntosh
58495	ND	McIntosh
58501	ND	Bismarck*
58502	ND	Bismarck*
58503	ND	Bismarck*
58504	ND	Bismarck*
58506	ND	Bismarck*
58524	ND	Emmons
58528	ND	Sioux

ZIP	STATE	COUNTY
58538	ND	Sioux
58542	ND	Emmons
58544	ND	Emmons
58549	ND	Emmons
58552	ND	Emmons
58568	ND	Sioux
58570	ND	Sioux
58573	ND	Emmons
58581	ND	McIntosh
58623	ND	Bowman
58639	ND	Adams
58649	ND	Adams
58651	ND	Bowman
58653	ND	Bowman
59311	MT	Carter
59313	MT	Fallon
59316	MT	Carter
59319	MT	Carter
59324	MT	Carter
59332	MT	Carter
59334	MT	Fallon
59354	MT	Fallon
68710	NE	Dixon
68717	NE	Cedar
68718	NE	Knox
68719	NE	Boyd
68722	NE	Boyd
68724	NE	Knox
68727	NE	Cedar
68728	NE	Dixon
68729	NE	Knox
68730	NE	Knox
68731	NE	Dakota
68732	NE	Dixon
68733	NE	Dakota
68736	NE	Cedar
68739	NE	Cedar
68741	NE	Dakota
68743	NE	Dakota
68745	NE	Cedar

ZIP	STATE	COUNTY
68746	NE	Boyd
68749	NE	Cedar
68751	NE	Dixon
68753	NE	Keya Paha
68755	NE	Boyd
68757	NE	Dixon
68759	NE	Keya Paha
68760	NE	Knox
68770	NE	Dixon
68771	NE	Cedar
68774	NE	Cedar
68776	NE	Dakota
68777	NE	Boyd
68778	NE	Keya Paha
68783	NE	Knox
68784	NE	Dixon
68785	NE	Dixon
68786	NE	Knox
68787	NE	Wayne
68789	NE	Knox
68792	NE	Cedar
69135	NE	Cherry
69201	NE	Cherry
69210	NE	Ainsworth
69211	NE	Cherry
69212	NE	Cherry
69216	NE	Cherry
69218	NE	Cherry
69219	NE	Cherry
69220	NE	Cherry
69221	NE	Cherry
69335	NE	Sheridan
69337	NE	Dawes
69339	NE	Dawes
69340	NE	Sheridan
69343	NE	Sheridan
69346	NE	Sioux
69347	NE	Sheridan
69351	NE	Sheridan
69354	NE	Dawes

Exempt Counties and Zip Codes

ZIP	STATE	COUNTY
69360	NE	Sheridan
69365	NE	Sheridan
69367	NE	Dawes
82222	WY	Niobrara
82225	WY	Niobrara
82227	WY	Niobrara
82242	WY	Niobrara
82701	WY	Weston
82710	WY	Crook
82711	WY	Crook
82712	WY	Crook
82713	WY	Crook
82714	WY	Crook
82715	WY	Weston
82720	WY	Crook
82721	WY	Crook
82723	WY	Weston
82729	WY	Crook
82730	WY	Weston