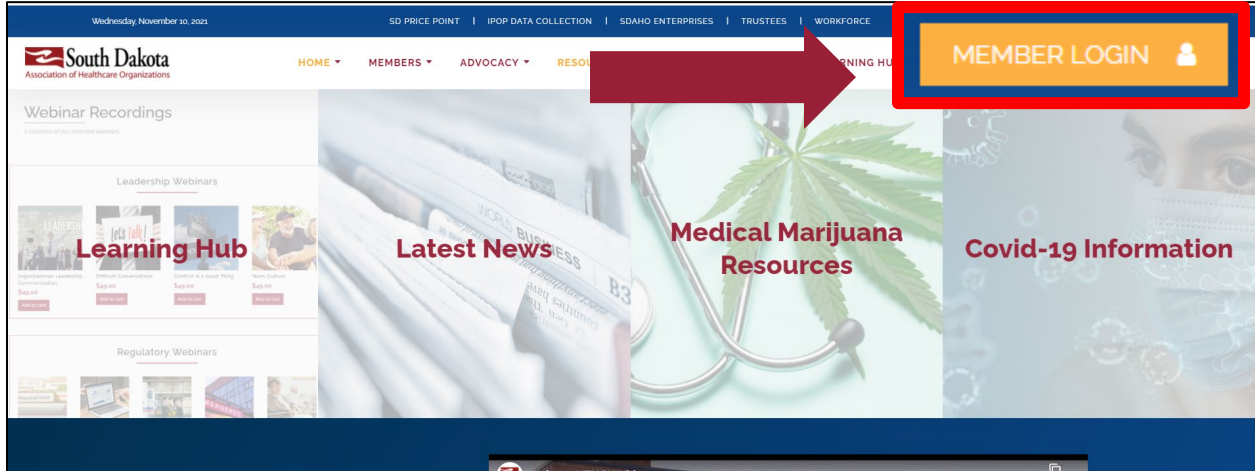
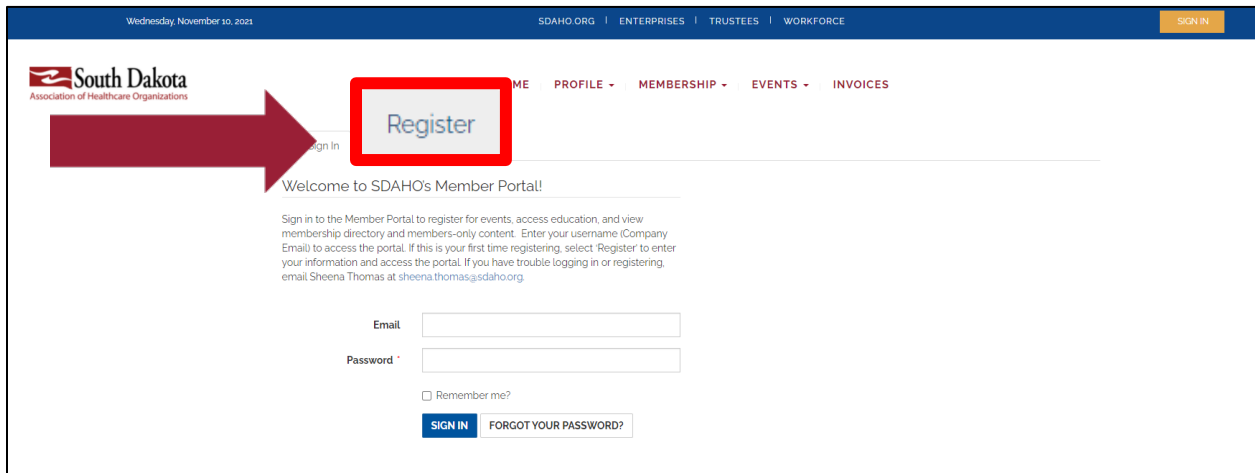


Accessing SDAHO's Member Portal

1. Select the 'Member Login' located on the upper right-hand corner of the www.sdaho.org website.



2. You will then be directed to the Member Login 'Sign In' page. If this is your first time registering, click on 'Register' and enter your WORK email address.



Wednesday, November 10, 2021 SDAHO.ORG | ENTERPRISES | TRUSTEES | WORKFORCE SIGN IN

South Dakota
Association of Healthcare Organizations

HOME PROFILE MEMBERSHIP EVENTS INVOICES

Sign In Register

Logging in for the first time? Please enter your company email address as your username.

Email * mickeymouse@sdaho.org

Password *

Confirm Password *

REGISTER

4. If your email is found within SDAHO's records, you will receive the below message.

The user name *mickey.mouse@sdaho.org* is already taken.
The email *mickey.mouse@sdaho.org* is already taken.

Email * mickey.mouse@sdaho.org

Password *

Confirm Password *

REGISTER

5. You will need to return to the 'Sign In' tab and select 'Forgot Your Password'. Once you select 'Forgot Your Password?' you will enter your **work email address** and an email will be sent to the email entered to reset your password.

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South Dakota

HOME PROFILE MEMBERSHIP EVENTS INVOICES

Sign In Register

Welcome to SDAHO's Member Portal!

Sign in to the Member Portal to register for events, access education, and view membership directory and members-only content. Enter your username (Company Email) to access the portal. If this is your first time registering, select Register to enter your information and access the portal. If you have trouble logging in or registering, email Sheena Thomas at sheena.thomas@sdaho.org

Email

FORGOT YOUR PASSWORD?

6. Update and enter all fields to complete your profile information below. Select 'Update'.

The screenshot shows the 'Profile' page of the South Dakota Association of Healthcare Organizations. The page has a navigation bar with 'HOME', 'PROFILE', 'MEMBERSHIP', 'EVENTS', and 'INVOICES'. The main content area is titled 'Profile' and includes a sidebar with 'Welcome (Logout)', 'Personal Profile', and 'Security' (with a 'Change Password' link). The main profile section has tabs for 'My Profile', 'Company Profile', and 'Company Roster'. Below the tabs, there are instructions: 'Please provide some information about yourself. The required fields have an *'. A note states: 'Your name, email, title and company may be included in the member directory. If you are unable to locate your company in the search box, please leave that field blank.' A yellow warning box says: 'You must complete your profile before using the features of this website.' The form fields are: 'First Name', 'Last Name', 'Credentials (e.g. RN)', 'E-mail' (with a dropdown menu), 'Job Title', 'Phone Number', and 'Company' (with a search icon). A blue 'UPDATE' button is at the bottom. A small box on the right says 'All changes have'.

Congratulations, you are now in the portal!