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How to enter data into HARP

This is what your HCQIS Access Roles and Profile page looks like.

https://harp.cms.gov/login/login

Here is where you make an initial login, update your password, and add new members if needed.

CMS.gov | HARP

HCQIS Access Roles and Profile

Login

Enter your HARP, EIDM, or EUA credentials to log into HARP.

User ID *

lbryan305

Password *

••••••••••••

Having trouble logging in?

By logging in, you agree to the Terms & Conditions

Login

OR

CMS EUA PIV Card

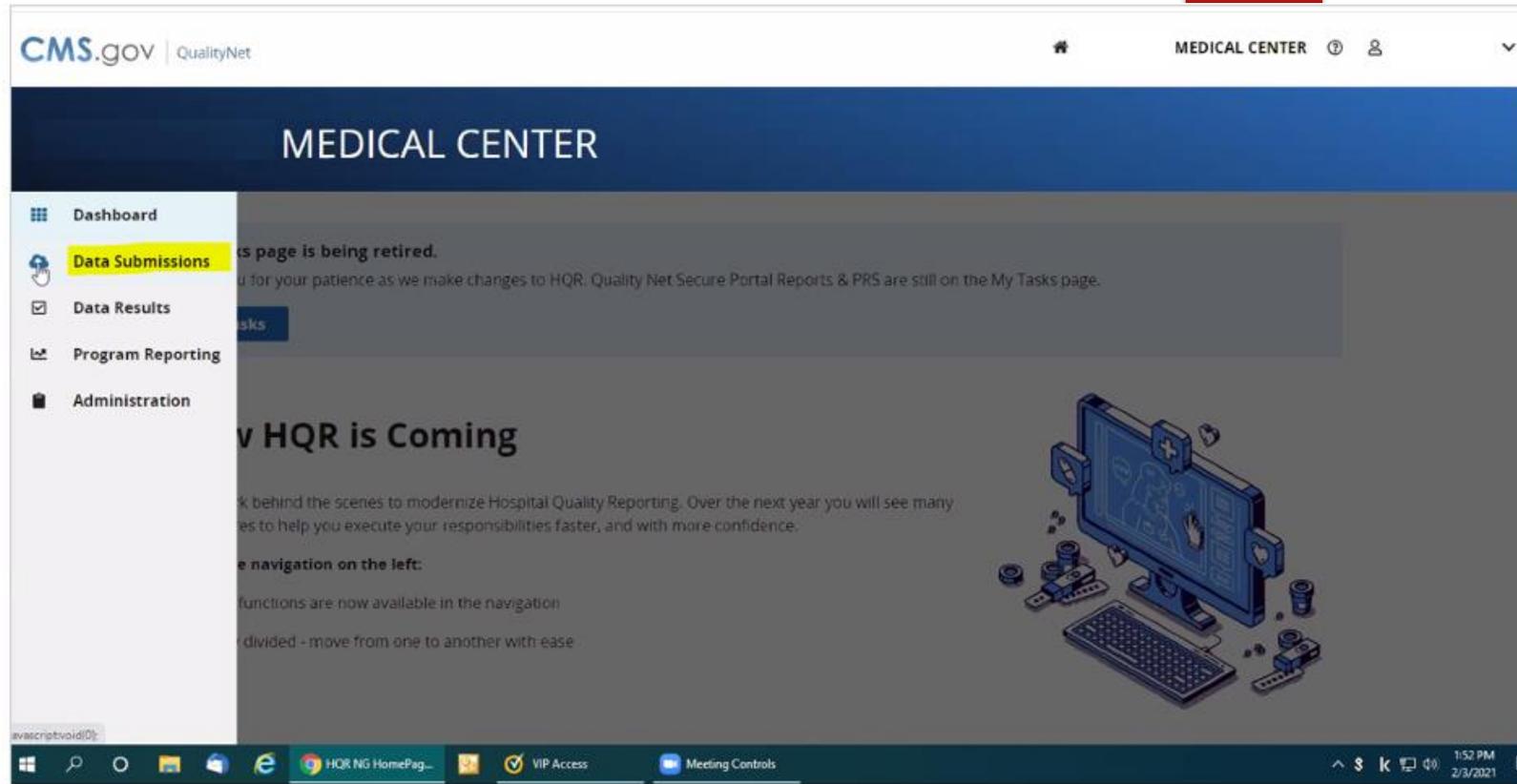Don't have an account? Sign Up

See all applications that use HARP

Your Username and Login are the **same** for both access/roles page as Hospital Quality Reporting page.

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Here is where you enter data, it is a separate weblink =

https://hqr.cms.gov/hqrng/login

This is where you want to be to enter your data, **NOT** the Access and Roles login.

Your Username and Login are the **same** for both access/roles page as Hospital Quality Reporting page.

This is what your initial page will look like when you first login.

Click on Data Submissions on the left side bar to start

Next, you will enter your numbers into Population and Sampling. This page is NOT where you upload your data from CART.

Currently, the MBQIP program is only entering **Outpatient Quality Reporting (OQR)** data.

Check your reporting period on the top right and ensure you are on the right quarter. Then, click "Start Measure" for section you are reporting on.

Sampling Option Dropdown:
Sampled = you only entered a portion of your ER patients
Not Sampled = you entered all your ER patients
NA Submission not required =only use if this is not a required measure for you. You will not use this option for OP-18.

Refer to Outpatient Specification Manuals. Scroll down to section 4 and click on hyperlink "Population, Sampling and Transmission" for details.

Remember this slide from the CART presentation?

Most of you will be in the 0-900 category. You will need to do a minimum quarterly sample size of 63. We recommend 25 per month as an easy more rounded number. Plus, if a few of your entries get rejected, you don't need to worry about it. We will show you how to see potential entry rejections on a later slide.

For OP-18 sample size requirements click here: Outpatient Specification Manuals. Scroll down to section 4 and click on hyperlink Population, Sampling and Transmission for details. See table 3 on page 4-6 of document.

Table 3: Sample Size Requirements per Quarter per Hospital for OP-18

Population Per Quarter	0–900
Quarterly Sample Size	63
Monthly Sample Size	21
Population Per Quarter	**≥ 901**
Quarterly Sample Size	96
Monthly Sample Size	32

REMINDER: OP-18 population is ED patients who left your facility, do not include any that were admitted to your facility, even if your policy is to discharge from ER and readmit to your facility.

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Population = All ER patients seen
Sampling = Portion of your patients for each month. For OP-18 it is a minimum of 63 patients/quarter

Enter your numbers here. If you can sample, put total population numbers under Population section and number of sampled patients under Sampling section.

If you cannot or choose not to sample, then put **SAME** numbers in Population and Sampling sections. Click Save & Return when done.

An example of how to enter sampled population is shown on the next slide.

Here is an <u>example only</u> for OP-18 if you decide to sample.

You may want to sample or do all the encounters if you choose.

For sampling, you pick "Sampled" under Sampling Option.

Then under Population, list total amount of Medicare and Non-Medicare patients you saw each month.

Under Sampling, you list how many patients you sampled for the month. Listing how many were Medicare and how many were Non-Medicare – minimum is **63/quarter**. You may use as many Medicare and as many Non-Medicare as you choose

Click on Save & Return when complete.

< Hospital Outpatient: Population & Sampling

OQR-ED-Throughput
ED-Throughput

* Indicates required measure

Sampling Option

* **Sampling Option**

Sampled ▼

Population

All fields must be filled in. If you have no data for a particular item, you must put in '0'.

	April	May	June	Total
Medicare	21	31	25	77
Non-Medicare	15	13	20	48
Total	36	44	45	**125**

Sampling

All fields must be filled in. If you have no data for a particular item, you must put in '0'.

	April	May	June	Total
Medicare	12	12	12	36
Non-Medicare	13	13	13	39
Total	25	25	25	**75**

CMS Certification Number:

Submission Period:
04/01/2023 - 11/01/2023

With Respect to Reporting Period:
04/01/2023 - 06/30/2023

Last Updated:
-

Cancel   **Save & Return**

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Example of Sampling:

In this example, you have more than 21 patients to sample in July and September, but the August population is not sufficient for sampling. You can adjust your numbers for July and September to get to a full sample of 63 patients/quarter

Direct verbiage from Quality Net: abstract all the cases for the month that has fewer than 21 eligible cases. For the other 2 months, it is recommended to abstract all of the cases. But sampling is still allowed by abstracting at least **63 total** for the quarter. The abstractor would randomly choose cases from the other 2 months so that the total number of cases abstracted for the quarter is at least 63.

Total population:	JULY	
	Medicare	15
	Non-Medicare	19
	Total	34
Sampled		
	Medicare	10
	Non-Medicare	11
	Total	21

Total population:	AUGUST	
	Medicare	9
	Non-Medicare	10
	Total	19
Sampled		
	Medicare	9
	Non-Medicare	10
	Total	19

Total population:	SEPTEMBER	
	Medicare	13
	Non-Medicare	15
	Total	28
Sampled		
	Medicare	11
	Non-Medicare	10
	Total	21

Once data is in, you will now see "Edit Measure" and a green checkmark and "Complete" next to the measure. I highlighted them both on this slide.

It is important you click on "I'm ready to submit" **AFTER** you are finished entering **all** the data from each measure for the full quarter.

Reminder: You are not required to report on the OQR – Stroke measure currently, so if that measures still says "Start measure" here, that is ok.
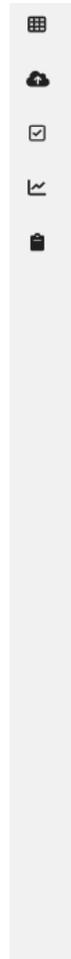
< Data Submission

Hospital Outpatient: Population & Sampling

NOTE: Proceeding with data submission will change a Providers status to **Participating** if they are currently **Not Participating** or **Withdrawn**.

Reporting Period
Q2 2023

CMS Certification Number: 431305
Submission Period: 04/01/2023 - 11/01/2023
With Respect to Reporting Period: 04/01/2023 - 06/30/2023
Last Updated: 10/23/2023 12:08 PM

Current Submission Period: Open

✅ Enter ———————— ✅ Preview ———————— ⚪ Submit

+ **OQR-ED-Throughput (Voluntary)** ✓ Complete   ✏️ Edit Measure
ED-Throughput

OQR-Stroke (Voluntary)
Stroke   ⏵ Start Measure

                                          ✓ I'm ready to submit

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Once you click on "I am ready to submit", (as listed on previous slide) you should see green checkmarks where blue arrows are when done! Make sure this is correct before moving on.

< Data Submission

Hospital Outpatient: Population & Sampling

NOTE: Proceeding with data submission will change a Providers status to **Participating** if they are currently **Not Participating** or **Withdrawn**.

Reporting Period
Q3 2020

✓ Hospital Outpatient: Population & Sampling Measure Sets Successfully Submitted

CMS Certification Number:
Submission Period: 07/01/2020 - 03/01/2021
With Respect to Reporting Period: 07/01/2020 - 09/30/2020
Last Updated: 11/27/2020 3:03 PM

Export Data

Current Submission Period: Open

✓ Enter ———————————— ✓ Preview ———————————— ✓ Submit

✏ Edit Measure

+ **OQR-ED-Throughput (Voluntary)** ✓ Complete
ED-Throughput

✏ Edit Measure

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Now, it is time to upload data from CART

Click on areas specified in this snapshot.

DO NOT click on TEST here, it will not get your data to the correct place.

Click on "select files" and upload your file from your computer here.

You will need to locate the CART file on your computer. If you saved directly from CART **without** changing the name of the file, do these steps to find your file on your computer:

-Click into C-drive
-QMS30 folder
-Workspace folder
-Outpatient folder
-Export folder
-you will see your file there –check the date and verify have the correct file.
-Click open

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You will see this popup appear, choose **OQR – Outpatient Quality Reporting** to upload the file.

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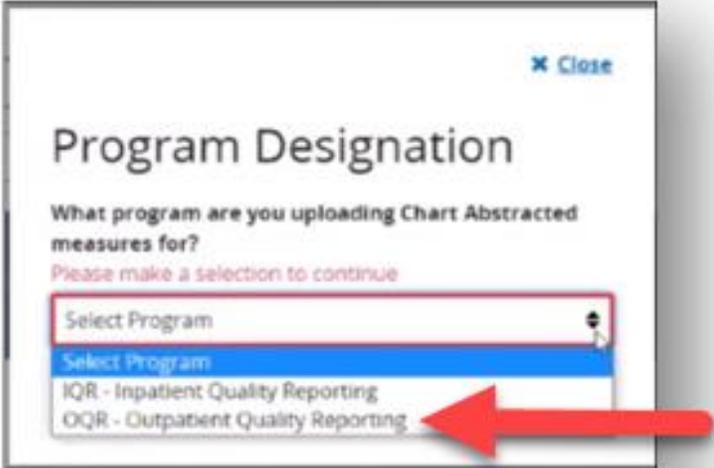
Once all your data is uploaded, last step is important to verify the data was accepted at the warehouse.

Click on Data results, then Chart abstracted.
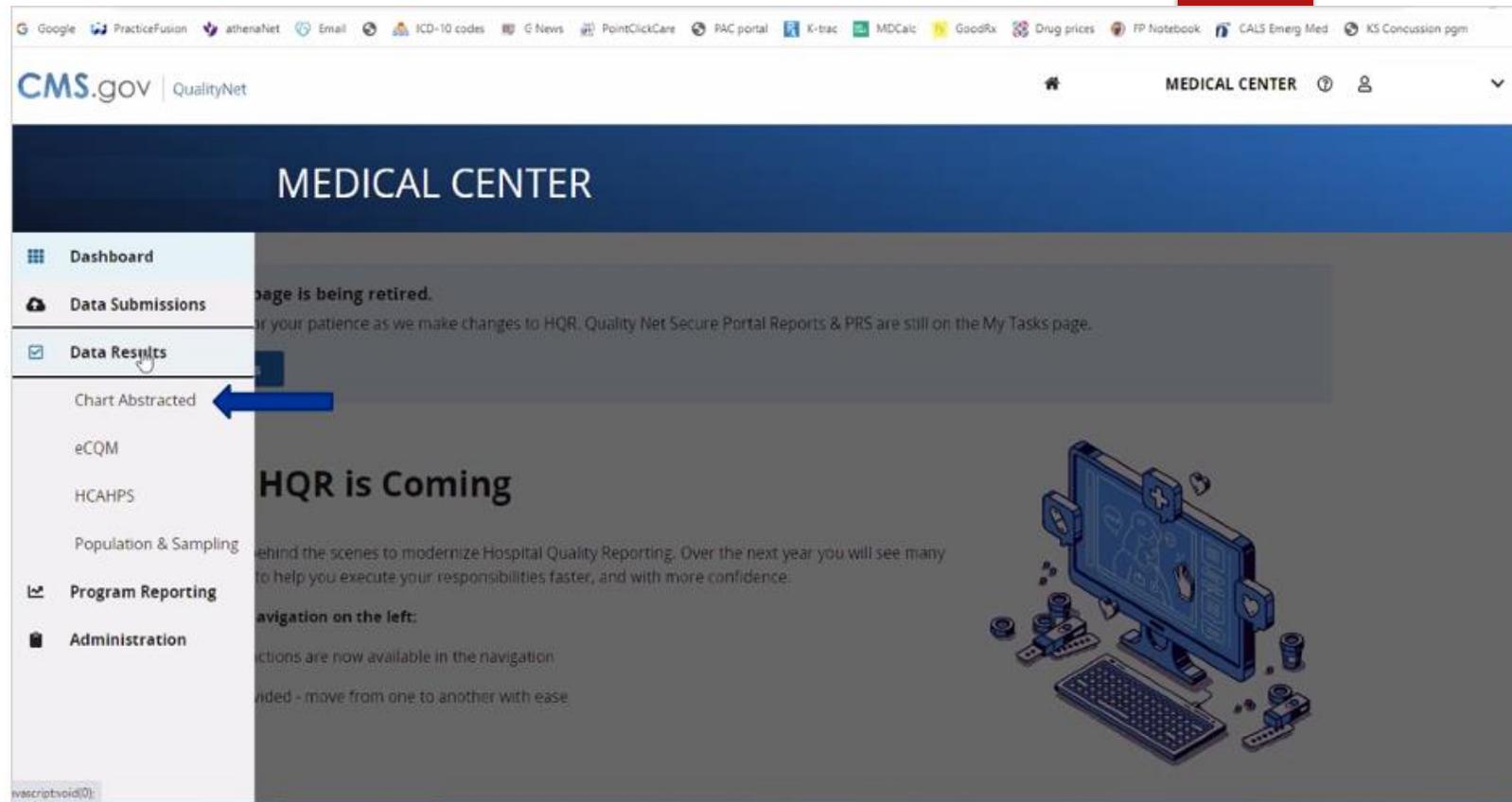
The first report called a Case Summary Report you MUST run is found here under File Accuracy.

Pick Selections as listed on slide:
Program: OQR
Report: Case Status Summary

Then put in the quarter you just entered or are going to verify.

Lastly, click on Export CVS.

Data Results - Chart Abstracted

| File Accuracy | Claims Details |

File Accuracy

This is where you see the accuracy of your files, and potential duplicates. It encompasses data from the Quality Net legacy reports, including: Case Status Summary, Submission Detail, and Potential Duplicate Records.

Program | Report | Encounter Quarter
OQR | Case Status Summary | Q3 2022

Export CSV

CMS.gov | Hospital Quality Reporting

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This is what the Case Status Summary Report looks like. You want to ensure your cases you submitted here are all **accepted**.

Watch your numbers to make sure they match how many patients you entered CART but also what you entered under population and sampling earlier on the HARP website.

If you have any cases rejected, you can run a submission detail report to see what was rejected. We show you how to run a submission detail report on the next slides.

OQR - Case Status Summary Report
Quarter: 07/01/2022 - 09/30/2022
Provider(s): ▮▮▮▮

Provider	Measure S	Unique Cases	Cases Accepted	Cases Rejected
	OQR-AMI	1	1	0

Footnote:

Unique Cases (patient medical records) that were abstracted and submitted to the CMS Clinical Data Warehouse. Identical cases that are resubmitted are only counted once.

Accepted Cases met the acceptance criteria and were successfully submitted and stored in the CMS Clinical Data Warehouse.

Rejected Cases DO NOT count toward successful submission. For specific information on this case detail, please see the Hospital Reporting - Submission Detail Report.

Deleted cases and test cases have been removed from all case counts.

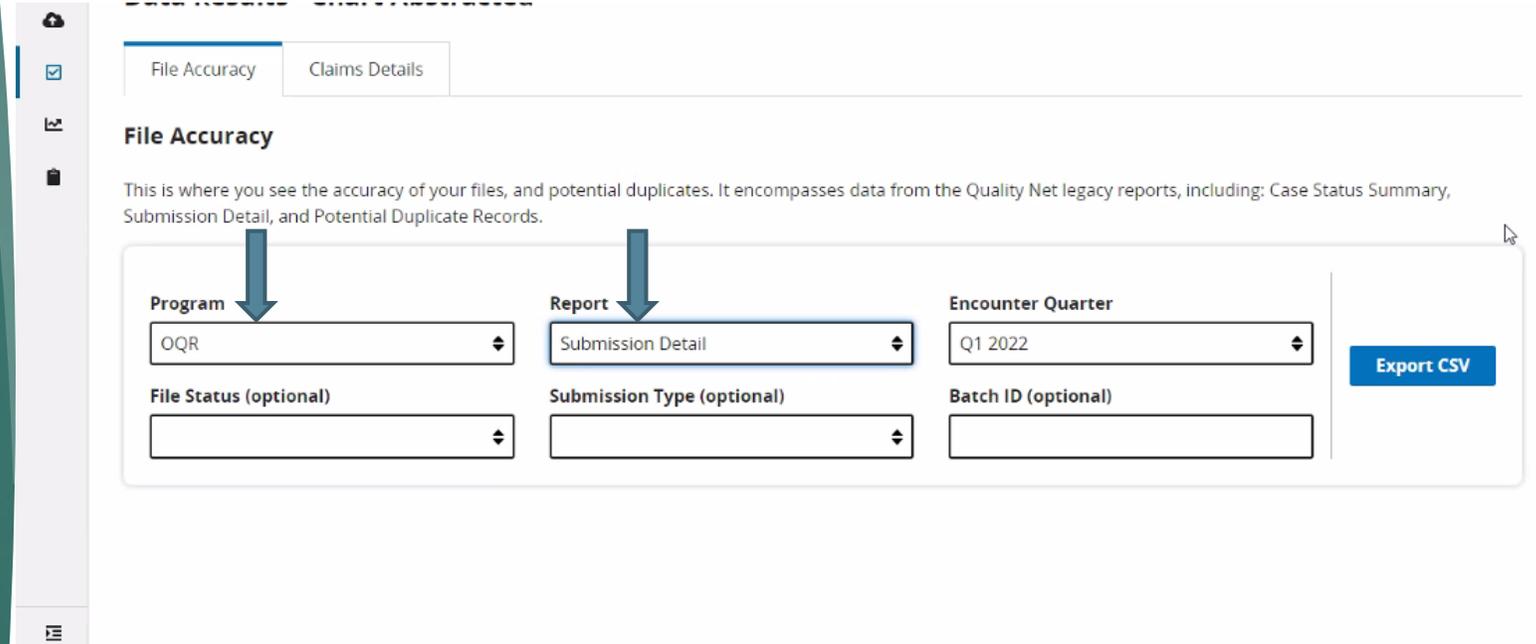**South Dakota**
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The 2nd report we recommend you run is the Submission Detail Report.

Pick sections as listed on slide:
Program: OQR
Report: Submission Detail

Then put in the quarter you just entered or are going to verify.

You do not need to fill out the optional sections

Click on Export CSV

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You should get an excel spreadsheet document that looks like this slide.

You want to see Accepted under File Status.

If it says Rejected there, then you need to read the message section and see why it may have been rejected and fix as needed.

Also check section under "Test Case" – if this says YES, then you clicked on Test earlier instead of production. If it says "YES" here, then your data will **not be** accepted into HARP. You want this section to say "NO" for all the entries.

OQR - Submission Detail Report
Quarter: 07/01/2021 - 09/30/2021
Provider(s)

Provider ID	Measure S	Patient ID	Batch ID	Encounter D	Arrival Tim	Upload Da	Action Coc	File Name	File Status	Test Case	Message
OC OQR-AMI			3326282	7/27/2021	12:37	########	ADD	431305_	ACCEPTED	No	37 60 Informational Message: OP-2: EXCLUDED - Initial ECG Interpretation [INITECGINT] indicates there was no documentation o
OC OQR-AMI			3326282	7/27/2021	12:37	########	ADD	431305_9	ACCEPTED	No	372 5 Informational Message: OP-3: EXCLUDED - Initial ECG Interpretation [INITECGINT] indicates there was no documentation o
OQR-AMI			3326282	8/6/2021	23:23	########	ADD	431305_	ACCEPTED	No	37 60 Informational Message: OP-2: EXCLUDED - Initial ECG Interpretation [INITECGINT] indicates there was no documentation o
OC OQR-AMI			3326282	8/6/2021	23:23	########	ADD	431305_8	ACCEPTED	No	7265 Informational Message: OP-3: EXCLUDED - Initial ECG Interpretation [INITECGINT] indicates there was no documentation o

You want to see all "**Accepted**" under File Status and all "**NO**" under Test Case.

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If you have any cases rejected in your Case Summary Report, you can run the Submission Detailed Report to see exactly what patients were rejected.

If you only have a few rejected patients under the Submission Detail Report, you can look at the dates and months of the rejected patient. If you have 63 accepted patients for the quarter, you don't need to go back and change things in CART. If you don't have at least 63 accepted patients per quarter, then you will need to change data in CART and start the upload process all over.

Case Summary Report

OQR - Case Status Summary Report
Quarter: 07/01/2022 - 09/30/2022
Provider(s):

Provider	Measure S Unique Case	Cases Accepted	Cases Rejected
OQR-AMI	1	1	0

Footnote:

Unique Cases (patient medical records) that were abstracted and submitted to the CMS Clinical Data Warehouse. Identical cases that are resubmitted are only counted once.

Accepted Cases met the acceptance criteria and were successfully submitted and stored in the CMS Clinical Data Warehouse.

Rejected Cases DO NOT count toward successful submission. For specific information on this case detail, please see the Hospital Reporting - Submission Detail Report.

Deleted cases and test cases have been removed from all case counts.

Submission Detail Report

OQR - Submission Detail Report
Quarter: 07/01/2021 - 09/30/2021
Provider(s)

Provider I	Measure S	Patient ID	Batch ID	Encounter	Arrival Tim	Upload Da	Action Co	File Name	File Status	Test Case	Message
OQR-AMI		3326282	7/27/2021	12:37	########	ADD	431305_9	ACCEPTED	No	37260 Informational Message: OP-2: EXCLUDED - Initial ECG Interpretation [INITECGINT] indicates there was no documentation o
OQR-AMI		3326282	7/27/2021	12:37	########	ADD	431305_9	ACCEPTED	No	37265 Informational Message: OP-3: EXCLUDED - Initial ECG Interpretation [INITECGINT] indicates there was no documentation o
OQR-AMI		3326282	8/6/2021	23:23	########	ADD	431305_8	ACCEPTED	No	37260 Informational Message: OP-2: EXCLUDED - Initial ECG Interpretation [INITECGINT] indicates there was no documentation o
OQR-AMI		3326282	8/6/2021	23:23	########	ADD	431305_8	ACCEPTED	No	37265 Informational Message: OP-3: EXCLUDED - Initial ECG Interpretation [INITECGINT] indicates there was no documentation o

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Congratulations!

You have completed your HARP data for the quarter.

▶ For more information Contact:

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